

July 2011

Dear ICEC/ISCEC Chapter Presidents/ICEC Subdivisions,

Please forward your report to Beth Bobel (bobel568@comcast.net) by August 15, 2011. (ISCEC information should be reported as soon as it becomes available.) As per Section IV, Article 4.2.1 of the ICEC Policies and Bylaws, the following information is being requested in order to maintain active chapter status:

1. Complete and submit this report by August 15, 2011;
2. submit names of a minimum of three (3) officers;
3. conduct a minimum of four (4) activities per year (activities may consist of board meetings, general meetings, special events and activities);
4. maintain an updated constitution and bylaws and
5. maintain a minimum of ten (10) members.

Chapter Name and Number: _____

Chapter Contact Person: _____

Address: _____

City: _____

Phone: _____

Email: _____

Do you believe your chapter is an active chapter? Yes No

Please return this information by August 15, 2011 to:

Beth Bobel

568 Thorndale Road

Park City, IL 60085

or

email: bobel568@comcast.net

2011-2012 Chapter Officers

1. Please list 2011-2012 officers' names with current titles, addresses, phone numbers, emails, and fax numbers.

Officer: _____

Officer: _____

Officer: _____

Officer: _____

Officer: _____

2. Please give a brief description of four (4) planned activities for the 2011-2012 year.

1. _____

2. _____

3. _____

4. _____

3. Please attach a sample of 2010-2011 Newsletter or member correspondence.

4. Please attach a Treasurer's Report or Budget Summary for the 2010-2011 year and, if available, Budget Proposals for 2010-2011.

Please sign/date this report as verification of information:

(Name, ICEC Title)

Please return this information by August 15, 2011 to:

Beth Bobel

568 Thorndale Road

Park City, IL 60085

or

email: bobel568@comcast.net